

Sample Questions	Situation	Task	Action	Result
EXAMPLE: Tell me about a time that you were given a major project by your supervisor and how you handled it.	<i>Q1 launch of Cloudsoft product at Stackswell Co in 2016.</i>	<i>Assigned by supervisor to manage the product's launch and get media coverage.</i>	<i>Setup customer calls, got major press coverage on Envato Tuts+, developed webinars, created branding guide.</i>	<i>Q2 sales were beyond forecast and grew with each subsequent quarter.</i>
What was a time when you had to have a difficult conversation with a direct report or fellow employee?				
How do you handle feedback from your supervisor, and how do you implement it?				
What do you do when you're asked to perform a task at work that you think might be unethical?				
When you're dealing with a difficult customer (internal or external to the company), how do you handle their complaints?				
Tell me about a time that you saw a situation that would become a problem before others did, and what you did to solve it.				
How do you prioritize your work during a particularly hectic time period?				

<i>Sample Questions</i>	<i>Situation</i>	<i>Task</i>	<i>Action</i>	<i>Result</i>
<i>Tell me about a time that you had to learn a new skill to complete the task at hand.</i>				
<i>When was a time that you had to train someone new to your team, or new to the company?</i>				
<i>Give me an example of a mistake you made in your work, and what you did to correct the problem.</i>				
<i>How would your co-workers describe working from you? What would they say your biggest strengths are?</i>				
<i>What do you do when you're asked to make a recommendation or provide input on the decision?</i>				
<i>Have you ever been a leader without having employees report to you? How do you gain trust and guide employees who have other supervisors?</i>				
<i>What do you do when co-workers disagree on a solution, but you're in charge of the situation? How do you get everyone on the same page?</i>				
<i>How do you get help when you're unsure of how to accomplish something?</i>				